Treverbyn Academy

Admissions Policy

Date formally accepted by directors: April 2015

Date becomes effective: April 2015

Next review date: April 2017

Person responsible for implementation: Head of School

Governor responsible for oversight:

Nursery Applications

Treverbyn Academy recognises how important it is for children to have access to high quality nursery school experience. Involvement in high quality early education and child care has been proven to lead to better outcomes for children, both educationally and socially, enabling children to have the best possible start in life and to fulfil their potential. For this reason Treverbyn Academy runs Trailblazers Nursery, a Private, Voluntary, Independent \*PVI) from within its children’s centre building, catering for babies to rising five year olds.

Currently parents of all three and four year olds can access the free entitlement to early years provision, which is at present for 15 hours per week for 38 weeks of the year. This can be taken over a minimum of three days with up to two providers. This is available for and can last up to two years until the child reaches statutory school age.

We believe that children have a greater chance of success if they take all their 15 hours in one provision and take these hours regularly over 5 days, for example 5 mornings or 5 afternoons. We try our best to offer parents the choice of hours they request, however this is not always possible. Parents can elect to change their hours at the next available point and choice of sessions will be given to existing parents prior to offering new parents available sessions.

Trailblazers Nursery does offer additional hours to parents for their child if they are available. These are chargeable (see charging policy). We recognise that parents have to make decisions about care based on the needs of their family. However we do advise parents with regards to the suitability of their choices.

We are respectful of equality and diversity taking into account Family Values. This is reflected in our policy for admissions. We welcome diversity and all children have equal opportunity to admission regardless of gender, religion or ethnicity with exception of children eligible for the priority 1 waiting list.

All other places will be prioritised according to date of birth. Where applicants have the same date of birth priority will be given to the earliest date of application.

**Priority 1 waiting list:**

We offer a priority 1 waiting list: these children are prioritised for a place. Children eligible to be placed on the priority 1 waiting list are: children with special educational/additional needs; children in care; children with English as an additional language; children of multiple births where the first child on the list would be offered a place but there would be no further place available for the second child and other children considered vulnerable at our discretion. Parents can register their child on the waiting list at any time after their child is born, we write to parents to offer a place once one becomes available.

Once a place is offered a parent my choose to defer entry until a later date. In such a case we will no keep the place free for this child but will place them back on the waiting list for priority at the next admission point.

There are a maximum of 46 morning and 46 afternoon places in the Nursery and this number will not be exceeded. Ten of which can be children under two years of age.

**Main School Applications**

Applications for the main school are dealt with by Cornwall Council Admissions Team as outlined in the Cornwall Council Admission Booklet and the website:

[www.cornwall.gov.uk/admissions](http://www.cornwall.gov.uk/admissions)

Having a place in the Nursery does not ensure a place in the main school.

**Reception Class (Foundation Stage 2)**

Treverbyn Academy PAN is 30 per year group and infant classes may not exceed 30.

Children having their 5th birthday between 01 September and 31 August are entitled to full-time education starting in the September. Places will be allocated as full-time however parents will be able to request part-time admission or deferred admission as outlined in the Cornwall Council Admission Booklet and the website: [www.cornwall.gov.uk/admissions](http://www.cornwall.gov.uk/admissions) and we will advise parents with regards to the suitability of their choices. We recognise that by law children do not have to receive full time education until the term after their fifth birthday and will respect parental wishes in this matter.

During the first weeks of September we will run a staggered intake to allow a successful and smooth transition.